



Green Hope High School Band Boosters  
PO Box 358 ♪ Morrisville, NC 27560

## Cash Box Request and Return Sheet

*(Please submit to Treasurer by the Monday before the event)*

Date of request for cash box: \_\_\_\_\_

Date of event when cash box is needed: \_\_\_\_\_

Cash requested (by denomination))

Cash returned (by denomination)

Pennies \$ \_\_\_\_\_

Pennies \$ \_\_\_\_\_

Nickels \$ \_\_\_\_\_

Nickels \$ \_\_\_\_\_

Dimes \$ \_\_\_\_\_

Dimes \$ \_\_\_\_\_

Quarters \$ \_\_\_\_\_

Quarters \$ \_\_\_\_\_

\$1's \$ \_\_\_\_\_

\$1's \$ \_\_\_\_\_

\$5's \$ \_\_\_\_\_

\$5's \$ \_\_\_\_\_

\$10's \$ \_\_\_\_\_

\$10's \$ \_\_\_\_\_

\$20's \$ \_\_\_\_\_

\$20's \$ \_\_\_\_\_

Total cash requested: \$ \_\_\_\_\_

Total Cash Box Returned \$ \_\_\_\_\_

Total cash profit: \$ \_\_\_\_\_

Subtotal Cash \$ \_\_\_\_\_

Total Checks \$ \_\_\_\_\_

Total Deposit for event \$ \_\_\_\_\_

Purpose/event: \_\_\_\_\_

Committee: \_\_\_\_\_

Requested by: \_\_\_\_\_

**Please verify amounts delivered reflect the request above:**

Cash box delivered to Committee Chair on \_\_\_\_\_ (date)

Signature of Treasurer \_\_\_\_\_

Signature of Committee Chair \_\_\_\_\_

**Cash box and this form should be returned to Assistant Treasurer as soon as possible following the event.**

Cash box and deposit record form returned to Assistant Treasurer on: \_\_\_\_\_ (date)

Signature of Assistant Treasurer \_\_\_\_\_

Signature of Committee Chair \_\_\_\_\_